

African and African-American Faculty/Staff Caucus
General Meeting
April 9, 2013
Cone 208

Agenda

- I. Welcome
- II. Minutes from previous meeting
- III. Budget Update
- IV. Constitution/Governance
 - a. New Officers Confirmed
 - i. Victor Mack, Chair
 - ii. Tehia Starker, Vice-Chair
 - iii. Lisa Merriweather, Secretary
 - iv. Sandra Anderson, Treasurer
 - v. Crystal Glover, Parliamentarian
- V. Goals for 2013
 - a. Article II, Section 2, (h)
 - i. Establish key goals yearly and communicate those goals to the University community....
 1. Membership - Increased EPA and SPA Membership (Database)
 - a. Facilities and Housekeeping Participation
 - b. Rotation of Meeting Dates and Times
 2. Collaboration with newly formed Hispanic and Latino Caucus (Dr. Yvette Huet)
 - b. Article II, Section 2, (i)
 - i. Develop financial and other resources necessary to maintain the effectiveness of the Caucus
 1. Oakdale Professional Development Institute, August 12-14
 - a. <http://education.uncc.edu/oeo/oakdale>
 - i. A link will also be made available at <http://aafsc.uncc.edu>
 - b. Emphasis on teaching strategies and pedagogy
 - c. Request for Proposals/Presenters
- VI. Presentation by Ms. Angela Allen and Mr. Bryan Kistler, Environmental Health & Safety
- VII. Other Business?...**Next Meeting, April 2, 2013 at 12 noon in Cone 208**
- VIII. Adjournment

African and African-American Faculty/Staff Caucus
General Meeting
February 4, 2013

Minutes

- I. Welcome: Meeting convened at 11:30 a.m.
 - a. Introductions
 - i. Attendees: Charles Hutchison, Victor Mack, Sherell Fuller, Jennifer Townsend, Michael Eccles, Eddy Souffrant, Trudy Moore-Harrison, Claude Hargroove, Pam Smith, Wardell Kerson, Carrie Bromelle, Tehia Starker, Crystal Piper, Jodi Turner, Lisa Merriweather, and Janaka Lewis
- II. Minutes from previous meeting
 - a. Meeting minutes will be shared with the constituency and approved by the body at future meetings.
- III. Budget Update
 - a. Current balance in BB&T account is \$60.00 (dues paid by Greg Wiggan, Victor Mack, and Gene Edwards).
 - b. A new account on campus will be managed by the Office of Educational Outreach (Victor Mack/Jennifer Townsend)
- IV. Constitution/Governance
 - a. New Officers
 - i. Charles Hutchison relinquished the gavel to Victor Mack, 2013-2015 Chair
 - b. Elections
 - i. Nominations for the 2013-2015 executive board include:
 - 1. Vice-Chair: Tehia Starker
 - 2. Secretary: Lisa Merriweather
 - 3. Treasurer: Sandra Anderson
 - 4. Parliamentarian: Crystal Glover
 - 5. Nominations will be sent to the constituency for final approval by 02/11/2013. Please forward nominations to Victor Mack at vbmack@uncc.edu
 - c. Amendments
 - i. Charles Hutchison/Jodi Turner have discussed restructuring the Caucus to ensure representation from various departments on
- V. Goals for 2013

- a. Article II, Section 2, (h)
 - i. Establish key goals yearly and communicate those goals to the University community....<http://aafsc.uncc.edu>.
 - ii. Annual Event
 - 1. Professional Development
 - a. Provide continuing education units (CEU's)/certificate of participation with contact hours for school personnel participants and campus members.
 - b. Sherell Fuller recommended contact with public school representatives to coordinate event and make sure that we are responsive to their personnel needs.
 - c. Eddy Souffrant encouraged partnership with the Chancellor's/Provost's office during this event's infancy. There resources, human and fiscal, may prove to be a difference maker as this program becomes established.
 - d. The Chancellor's/Provost's office has also expressed interest in a campus-wide recognition in celebration of diversity/multiculturalism
 - e. Victor Mack expressed that this event could also facilitate collaborations with other ethnic groups on campus. A committee will be assembled to explore.
 - f. A request for proposals (RFP) will be made available on the website at <http://aafsc.uncc.edu>
 - 2. Membership
 - a. Dues will not be collected during this administration. Emphasis will be on revenue generated from annual event/conference.
 - b. Faculty/Staff
 - c. Facilities and Housekeeping Participation – A committee will be established to investigate increased participation in Caucus activities
- VI. Annual Event/Conference
- a. Article II, Section 2, (i)
 - i. Develop financial and other resources necessary to maintain the effectiveness of the Caucus

1. Recommendations (names suggested below)
 - a. Equity in Education Conference
 - b. Multiculturalism in Education Conference
2. Collaborations (representatives need to be identified with each of the following groups)
 - a. B3
 - b. Black Alumni Chapter (Pam Smith)
 - c. Black Student Union
 - d. Collegiate 100
 - e. Fraternities and Sororities
 - f. National Association for Black Engineers (Claude Hargroove)

VII. Social Event

- a. As a result of the event hosted by Charles Hutchison and his church, Greater Vision United Methodist Church, last spring, the Caucus will once again host a social event this upcoming spring.
- b. Volunteers are needed to help plan this event
- c. Family participation (spouse and children) are invited to attend
- d. Participants are asked to bring donated items/covered dishes (potluck)

VIII. Other Business?....**Next Meeting, April 2, 2013 at 12 noon in Cone 208**

IX. Adjournment